



Office of Faculty and Student Services,
Housing & Residence Life
Summer Break Housing Form

Please print all information clearly

Student Name (last/family, First):	Branch Campus/Center:
Current Assigned Residence Hall Room:	
Room you are assigned to live in for 2009-2010 academic year (from the room squat or lottery):	
Dates which you intend to use the room during the summer break (summer break is from 14 May 2009 through 21 August, 2009):	
Email address you check:	
Current mobile phone number:	

Turn form in to SB2 Front Desk by 15 April 2009. If it is after this date, please turn form in anyway.

Date form received: _____
(tear off and give bottom half to student)

Reminders for Summer Break Housing

- If you have not filled out the form to request to remain in your residence hall room during Summer Break, you are expected to have returned the key to your residence hall room within 48 hours after your last exam/graduation, or 14 May 2009, whichever is earlier. Summer Break is considered to be from 14 May 2009 to 21 August 2009.
- Students are required to pay QAR 50/night during the summer break. This will be verified in combination with the key check out log and your passport stamps. If the key is checked out to you, you will be charged for having access to the room. An invoice will be created upon receipt of this form for the dates listed above.
- You may not have any visitors stay in your room overnight – this includes family members, friends, or students who are not assigned to live in your residence hall room. We do not have exceptions to this policy.
- You are expected to abide by all policies and procedures that are in place during the academic term.
- Please make sure that you take out your trash and any perishable food if you will be gone from your room for more than a 24 hour period to diminish the likelihood of attracting unwanted pests to the residence halls.
- Please make sure you close and lock any windows and doors if you will be out of your residence hall room.

If you have any questions, please contact Belle Vukovich Kenoyer at 454-0372 or bkkenoyer@qf.org.qa or Mrs. Faten Abu Jazer at 454-1159 or fabujazer@qf.org.qa